



**Oak Park Library Board
January 19, 2010**

Megan V. Rose, Observer

The January meeting of the Board of Trustees convened at 7:35 p.m. All board members were present at roll call with the exception of Mila Tellez, who arrived later in the meeting.

Previous meeting minutes were approved: Finance and Budget Committee from (11/09), Regular Meeting from (11/09), Planning Committee Meeting (1/10), Bylaws Committee Meeting (1/10), and Executive Session Minutes (2004-2006).

The large portion of Executive Session Minutes

Disbursements for November and December 2009 were approved.

The Board reviewed 2009 financial reports, which showed the Library finishing the year \$97,000.00 in the black despite a projected deficit of \$300,000.00. This change was attributed to a centralized schedule, maximizing coverage for employees. Additionally, an IT position was not filled, adding to the savings.

The Board approved the 2010 action plan. The Board also approved the Executive Director to sign a website contract with Balance Interactive, which tendered the lowest bid for the teen "virtual branch" project. Approximately 16-20 library employees will be trained to use the new site, expected to "go live" mid-July 2010. The terms of the contract are not final. It is anticipated the terms will include at least two visits to the library for training, and a maintenance contract for troubleshooting.

In new business, the Board approved the service of beer and wine at a Smartypants trivia event to be held at the library March 6, 2010. The Board also received a copy of the new draft of by-laws for Board members, to be reviewed and discussed for approval at the February 2010 meeting. The Board also renewed the Library participation in the state non-resident library card program, distributed self-assessment and evaluation forms for the Executive Director, and advised of an invitation to attend an Intergovernmental Forum on March 6, 2010 in the Village Hall.

Individual reports were brief. The Executive Director reported 2009 circulation up 11% over 2008, and the SWAN program continues to along smoothly. The Assistant Director reported the Library's insurance received notice of a personal injury claim stemming from a fall during a patron's ride in the elevator. Changes to the Freedom of Information Act received some attention, however the Board remains confident it consistently meets requests outside of necessitating a FOIA request.

Meeting was adjourned at approximately 9:30 p.m.

(www.opl.org/about/board.html)

