

**Park District of Oak Park** [www.pdop.org](http://www.pdop.org)

Park District of Oak Park Board information: [www.pdop.org/about/park-board/](http://www.pdop.org/about/park-board/)

Regular Board Meeting, November 18, 2016

Joan Fiscella, Observer

The meeting was held at the Hedges Administrative Center.

Present: Commissioners Paul Aeschleman (President); Sandy Lentz (Secretary); Kassie Porreca; David Wick (Treasurer), Victor Guarino (Vice President).

Present: Kyle Cratty, Director of Finance. Absent with notice: Jan Arnold, Executive Director.

President Paul Aeschleman opened the meeting at 7:30 pm.

**Approval of the Agenda:**

The Board approved the agenda.

**Visitor/Public Comments:**

Two residents spoke: Randy K., Oak Park resident, and another resident, both of whom participated in baseball in 1960 when the Park District was the winning team. They have had a bronze plaque made commemorating the season. Some team members have had four generations participating in Oak Park baseball. They are asking to place the plaque in a boulder near the field.

A new flyer, Guidelines for Participation in Park Board Meetings, was available at the sign-in table. In addition to the guidelines, the flyer lists names and contact information for the Commissioners and Administrative Staff.

**Consent Agenda - Commissioner Wick**

The Board of Commissioners approved the Consent Agenda, which included the Cash and Investment Summary and Warrants and Bills for the month of October 2016; approval of minutes from the Committee of the Whole meeting, October 13, 2016; Regular Board Meeting, October 20, 2016, approval of the closed Session Minutes, October 20, 2016; approval of 2016 Tax Year Levy – Abatement Ordinance 2016-11-02 for 2011 Bond; approval of 2016 Tax Year Levy – Abatement Ordinance 2016-11-03 for 2012 Bond; approval of 2016 Tax Year Levy – Abatement Ordinance 2016-11-04 for 2013 Bond; approval of the Working Budget – Department Goals; approval of the Administrative Policy Manual (including Personnel, Administrative, Board policies); approval of the Safety Manual; approval of the Crisis Manual; approval of 2017 Committee and Board Meeting Calendar; and approval of the IAPD (Illinois Association of Park District) Credentials.

**Staff Reports:**

**A.** Executive Director's Report.

No added comments

**B.** Updates and Information

No added comments

**C.** Revenue/Expense Status Report

No added comments.

**Old Business**

**A.** Recreation and Facility Program Committee: None

**B.** Building and Grounds/Facility Maintenance Committee

Tree Pruning and Removal Contract

The Commissioners approved a two-year pruning and removal contract with Landscape Concepts Management, Grayslake, IL, for \$41,300. Two firms submitted bids. Landscape Concepts received very good reviews from the references submitted, including its response time (in spite of the distance). It also bid the lowest price. Tree removal will be utilized as needed, using the unit pricing submitted

Toolcat Vehicle Purchase

The Park Board of Commissioners approved the purchase of a 2016 Toolcat as described via the National Joint Powers Alliance Purchase Program from Atlas Bobcat, Elk Grove Village, IL, for \$56,097.

The Capital Budget allowed for the replacement of a chipper and two trucks. The Buildings and Grounds staff is now seeking to replace one of the trucks with a multiuse utility vehicle in order to increase efficiency and flexibility in its operations. It has consulted with other agencies that have used it and was also able to test it on OP Park District grounds. Both other sources and the park district testing indicated ease of use and high performance.

**C. Administration and Finance Committee:**

The Park Board of Commissioners approved the 2016 Tax Levy Ordinance 2016-11-01 in the amount of \$9,188,294.

The Park Board of Commissions approved the Budget and Appropriation Ordinance 2016-11-05 that has been available for public review.

The Park Board of Commissioners approved Lauterback and Amen's proposal for auditing services for the year 2016-18 in an amount not to exceed \$49,350.

Four proposals were made within the price and qualifications. The Park District has used Lauterback and Amen previously, as have other park districts. This company had the lowest price. The contract covers only annual financial statements. If other auditing services are needed in addition to these, the District may use this company or another.

**New Business**

**Rehm Park Master Plan Review:**

John MacManus and another representative of Altamanu, Inc. attended the Park Board Meeting to provide an overview of a community meeting reviewing the Rehm Park Master Plan. Work on the Park is well on its way. Ash trees are being repurposed. Tennis courts are to be removed; there is a proposal to replace the playground. One issue is the need for directional lines. Other suggestions include a transportable rest room, perhaps near the fire station.

The proposed gym was not favored by residents who have reviewed the plan.

The Board discussed the desirability and feasibility of (heated) platform tennis courts. There was no conclusion, and it may be wise to review the issue later.

There will be a vote on the Rehm Park Master Plan at the December meeting.

**Pleasant Home Review**

Second and third floors need to be cleared out and cleaned, since the Historical Society has moved. In addition to Pleasant Home, there are other buildings to be evaluated. What are the best uses for all of these buildings? There seems to be agreement that these assessments should be done in a deliberate way to make best use of the spaces.

**Commissioners' Comments**

**Commissioner Porreca**

She attended the tour of District 97 building.

At its meeting, the Friends of the Conservatory Board pledged money for HVAC (Heating Ventilation and Air Conditioning), but seem uneasy with so much of its work devoted to fund raising. Some would rather continue the more traditional work.

Commissioner Porecca noted that the referendum vote counting has not yet been completed.

**Commissioner Wick**

Has gone to District 97 Building. He thinks it is money well spent and could be able to be used by various groups. He also attended the IGov (InterGovernmental Assembly) meeting. He found it interesting. The next meeting on December 3 will be a meeting with realtors. He is willing to continue attending.

**Commissioner Lentz**

On December 11, there will be a Festival Theatre event.

**President Aeschleman**

Attended the evening tour of District 97 building, and noticed that there was no parking for bicycles.

**Adjourn Meeting**

Commissioner Aeschleman adjourned the meeting at 8:31 pm.